



INVESTOR IN PEOPLE



Every Child Matters
Quality Mark Silver

Al-Furqan Primary School

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15th December 2016

Dear Parents and Carers,

Assalamu Alaikum Wa Rahmatullahi Wa Barakatoh

Late collection of children at the end of the school day

Firstly, I would like to acknowledge and thank the vast majority of parents/carers who always pick up their children on time.

However, some parents/carers appear repeatedly not to collect their child on time. It is because of these few who regularly are late collecting children with no prior contact being made to the school that I am forced to take the following action.

From **Tuesday, 3rd January 2017** the following will apply:

Collecting children at 3:30

- All parents/carers should be onsite and ready to pick up their children when school ends at 3:30pm.
- Children who are not picked up by 3:40pm will be taken to a club where they will be supervised.
- There will be a charge of £10 per hour or part thereof per child applied to contribute to the cost to the school for supervision of children in the club.
- The charge of £10 per hour per child will be expected to be paid on arrival. For example, if two children are collected after 3:50pm, the parent would be charged a total of £20 for their supervision.

Collecting children after clubs

- All parents/carers should be onsite and ready to pick up their children when school ends at 4:30pm.
- Children who are not picked up by 4:40pm will be supervised by a member of staff.
- There will be a charge of £10 per hour per child applied to contribute to the cost to the school for supervision.

Reminder: School will be open on **Tuesday 3rd January 2017** for all pupils and staff.

Wassalamu Alaikum Wa Rahmatullahi Wa Barakatoh

Sadyah Yafai
Head of School



NETWORK SCHOOL

